**ELEKTRONIK BILGI GUVENLIGI A.S.**

**DISCLOSURE FORM REGARDING THE PROCESSING OF PERSONAL DATA**

This Disclosure Form has been issued by Elektronik Bilgi Guvenligi Anonim Sirketi (the “**Company**”) with a view to inform the customers of the Company in accordance with the Law No. 6698 on the Protection of Personal Data as to the processing of their personal data by the Company.

*The details regarding the processing of your personal data within the framework of this Disclosure Form are available within Elektronic Bilgi Guvenligi A.S. Policy for the Protection and Processing of Personal Data at [www.e-guven.com].*

1. **Methods of and Legal Reasons for the Collection of Personal Data**

Your personal data are collected electronically or physically. Your personal data collected on account of the legal reasons provided herein may be processed and shared in accordance with the requirements for the processing of personal data as set forth within Articles 5 and 6 of the Law.

1. **Purposes of Processing of Personal Data**

**Your personal data are processed in accordance with the requirements for the processing of personal data as set forth within Articles 5 and 6 of the Law for the purpose of the planning and performance of the activities as necessary for the offering and publicity of the products and services offered by the Company to the data subjects in such forms as customized to the appreciation, habits of use and needs of the data subjects, the performance by the business units of necessary activities to make the products ad services offered by the Company available to the data subjects and the execution of the related business processes the performance by the business units of the activities necessary for the performance of the commercial operations maintained by the Company and the execution of the related business processes, the planning and implementation of the commercial and/or the business strategies of the Company, and the ensuring of the legal, technical and commercial - business security of the Company and the parties, who are in business relation with the Company.**

1. **The Parties, to Whom Personal Data May Be Disclosed, and Purposes of Disclosure**

Your personal data may, in accordance with the requirements for the processing of personal data as set forth within Articles 8 and 9 of the Law, be shared with and disclosed to the business partners and suppliers of the Company as well as legally competent authorities and bodies and legally authorized private legal entities for the purpose of the planning and performance of the activities as necessary for the offering and publicity of the products and services offered by the Company to the data subjects in such forms as customized to the appreciation, habits of use and needs of the data subjects, the performance by the business units of necessary activities to make the products ad services offered by the Company available to the data subjects and the execution of the related business processes the performance by the business units of the activities necessary for the performance of the commercial operations maintained by the Company and the execution of the related business processes, the planning and implementation of the commercial and/or the business strategies of the Company, and the ensuring of the legal, technical and commercial - business security of the Company and the parties, who are in business relation with the Company.

1. **The Rights of Data Owners and Exercise of Such Rights**

In the event you, being a personal data owner, file your request under your rights provided below with the Company through the methods specified within Elektronik Bilgi Guvenligi A.S. Policy for the Protection and Processing of Personal Data, which is available at [www.e-guven.com]; your request so filed will be replied and addressed as soon as practicable but, in any case, no later than 30 (thirty) days.

You, being a personal data owner, have the following rights pursuant to the provisions of Article 11 of the Law:

* Learn whether or not you personal data have been processed,
* Request information as to processing if your data have been processed,
* Learn the purpose of processing of you personal data and whether your data are used in accordance with their purpose,
* Know the third parties based at home or in abroad, to whom your personal data have been transferred,
* Request notification of the operations performed as a consequence of such requests as rectification, deletion and destruction to third parties to whom you personal data have been transferred, in the cases where your personal data have been processed incompletely or inaccurately,
* Request your personal data to be delete or destroyed in the event the reasons that may have required the processing of your personal data in spite of the fact that they have been processed in compliance with the Law and other applicable laws and regulations, and request notification of the relevant operation to third parties to whom personal data have been transferred,
* Object to occurrence of any result that is to your detriment by means of analysis of your personal data exclusively through automated systems,
* Request compensation for the damages in case the you incur damages due to unlawful processing of your personal data.